

**RENTAL AGREEMENT FOR
MARSHALL COUNTY MOBILE BAND SHELL**

www.co.marshall.ia.us

Reservations: All requests to rent the Mobile Band Shell must be received at least thirty (30) days prior to the event. Reservations are not taken unless accompanied by a completed application. Payment is requested with application/reservation. All events staged on the Courthouse grounds must end no later than 10:00 pm unless otherwise authorized by the Board of Supervisors.

Name of Organization Renting: _____

Purpose of Event: _____

Primary Contact Person: _____ **Event Day**
Phone: _____

E-mail address: _____ **Phone:** _____

Mailing Address: _____

Secondary Contact Person: _____ **Event Day**
Phone: _____

Mailing Address: _____ **Phone Number:** _____

Dates Requested: _____

Set-Up **Take down**
Day/Date: _____ **Day/Date:** _____

Time: _____ **Time:** _____

Insurance: All renters are required to submit to the Board of Supervisors, not less than 30 days prior to their event, a **Certificate of Insurance** listing Marshall County as an “Additional Named Insured”. Minimum coverage must be \$1,000,000 per occurrence general liability insurance. Renters are not allowed to move the Band Shell without prior permission of the Board of Supervisors. If such permission is granted, the renter(s) will be subject to additional insurance requirements. The application may be voided if the Certificate is not timely filed. To reserve the Mobile Band Shell contact the Board of Supervisor’s Office at: (641) 754-6330.

Rental Fees Include (Any Location in Marshall County)	Total Charges	
Basic Staging Unit (32’ x 14’ total stage area)—Includes mobilization, set up, tear down of basic stage, and attendance by co. attendant. Skirting by request.	\$450.00	\$

Any variation from above fee schedule is subject to additional fees.

Non-County Rentals: The Marshall County Band Shell is for rent only within Marshall County.

Cancellation: Ten (10) days prior notice is required to receive a full refund. If the event is cancelled due to inclement weather, the rental fee is forfeited unless cancellation was obtained 24 hours prior to the event.

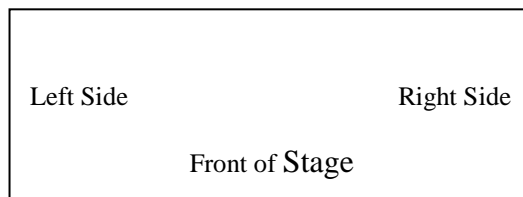
Electrical: If electrical or lighting is used, the stage requires 220 volt, 50 amp service if full lighting is used, or 110 volt, 30 amp service for minimum lighting and receptacle use. Special twist lock plugs are needed for both service cords. Contact County Buildings & Grounds Dept. (641-754-6383)

Water: If water usage is requested it can be made available by prior arrangements.

Restrooms: No building access. Restrooms are not available for security reasons. Locations are available on courthouse grounds for port-a-potties.

Location: Exact location that staging is to be placed (include direction to face). Location must be approved by Marshall County authorities due to possible space limitations and/or uneven terrain:

Stair Placement



Damage: Any damage to the staging, or equipment used with the staging will be repaired, or replaced at the expense of the organization renting the Mobile Band Shell. Damage caused by the negligence or misuse by performers, or unsupervised audience members will be the responsibility of the sponsoring organization rather than the individuals involved. Nothing may be attached, or affixed in any manner to the staging or the Mobile Band Shell without prior permission.

Lessee agrees to indemnify and forever hold harmless Marshall County, its officials and employees, from and against any and all claims, suits, actions, damages and/or causes of action brought by any person, corporation, or other entity arising out of the possession and use of the Mobile Band Shell during the term of this lease, for any personal injury, loss of life and/or property damage, and from and against all costs, expenses and liability incurred, or order or judgment entered, as a result of any such claim, the investigation thereof or the defense of any action including attorney's fees.

Signatures:

Organization Representative

Date

County Representative

Date

Please note: The band shell is intended for use by Marshall County and communities within Marshall County. Those communities contributing to the purchase of the band shell shall have a permanent reservation for their yearly community celebration, but are subject to the fee schedule in effect. Applications by other groups shall be approved on a case by case basis. Charges for band shell rental fees are subject to change each year. Phone reservations are not accepted.

For Office Date Fee Paid _____

Receipt Number _____

Use Only: Amount Paid _____

Check Received From: _____