

**Marshall County Board of Supervisors Regular Session  
February 6, 2018 at 9:00 a.m.**

**MINUTES**

The Board met in regular session on Tuesday, February 6, 2018, at 9:00 a.m. in the Courthouse, meeting room #2, NE corner, 3<sup>rd</sup> floor with all 3 members present.

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**12. Resolution** - To repeal and replace Resolution #2008-0013 with the following Resolution:

**Fee Schedule for Plats of Survey, Retracement Plats and Subdivision Plats  
Resolution #2018-0013**

**Whereas**, Marshall County accepts plats of survey, subdivision variances, and preliminary and final minor and major subdivisions plats for review and recording and;

**Whereas**, the review of the above named submittals is conducted by the Assessor's office, Auditor's office, Engineer's office, Geographical Information Systems' office, Planning and Zoning Department, Public Environmental Health Department and various other departments to a lesser degree and;

**Whereas**, the review of those submittals by those offices incurs costs on the resources of those offices and;

**Whereas**, the Marshall County Platting and Subdivision Ordinance, 2005 specifically allows the Marshall County Board of Supervisors to set fees for the review of those submittals;

**Now therefore let it be resolved**, that the following fees will apply to the submittal of official plats of survey (including acquisition and disposition plats), retracements, subdivision variances and subdivision plats;

**Outside City Limits:**

a) For review of Plats of Survey and Retracement Plats of Survey, there will be a \$100 submittal fee. If corrections are required the applicant will be allowed to re-submit, with the corrections, one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$100 submittal fee. This pattern shall be followed for all subsequent re-submittals:

b) For review of subdivision variances there shall be a submittal fee of \$150.

c) Both Minor & Major Subdivisions must submit a preliminary and a final plat for review.

d) For review of Preliminary & Final Minor Subdivision Plats, with or without road(s), there shall be a fee of \$550. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the

second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

e) For review of Preliminary Major Subdivision Plats without a road(s) there shall be a fee of \$315. Final Major Subdivision Plats, without a road (s), shall be a fee of \$655. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

f) For review of Preliminary Major Subdivision Plats with a road(s) there shall be a fee of \$445. Final Major Subdivision Plats, with a road(s), shall be a fee of \$665. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$355 submittal fee. This pattern shall be followed for all subsequent re-submittals.

g) Marshall County exempts itself and all Marshall County Departments from the requirements of paying fees for the submittal of any of the above instruments.

#### **Inside City Limits:**

a) For review of Plats of Survey and Retracement Plats of Survey, there will be a \$75 submittal fee. If corrections are required the applicant will be allowed to re-submit, with the corrections, one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$75 submittal fee. This pattern shall be followed for all subsequent re-submittals:

b) Both Minor & Major Subdivisions must submit a preliminary and a final plat for review.

c) For review of Preliminary & Final Minor Subdivision Plats, with or without road(s), there shall be a fee of \$190. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

d) For review of Preliminary Major Subdivision Plats without a road(s) there shall be a fee of \$115. Final Major Subdivision Plats, *without* roads(s), shall be a fee of \$255. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

e) For review of Preliminary Major Subdivision Plats with a road(s) there shall be a fee of \$170. Final Major Subdivision Plats, with a road(s), shall be a fee of \$255. If corrections are required the applicant will be allowed to re-submit with the corrections one time free of charge. If corrections are required after the first re-submittal the second re-submittal will require an additional \$165 submittal fee. This pattern shall be followed for all subsequent re-submittals.

**OUTSIDE CITY LIMITS (includes unincorporated cities)**

DEPARTMENT	SURVEY & RETRACEMENT REVIEW & 2ND RESUBMITTALS	SUBDIV VARIANCE	PRELIMINARY & FINAL MINOR* SUBDIV (W/ OR W/O ROAD)	PRELIMINARY MAJOR** SUBDIV (W/O ROAD)	PRELIMINARY MAJOR** SUBDIV (W/ ROAD)	FINAL MAJOR** SUBDIV (W/ OR W/O ROAD)	2ND RESUBMITTAL ALL SUBDIV PLATS
ASSESSOR	\$15	\$0	\$25	\$15	\$20	\$30	\$15
AUDITOR	\$40	\$0	\$150	\$75	\$100	\$150	\$100
ENGINEER	\$20	\$0	\$60	\$100	\$150	\$200	\$40
GIS	\$20	\$0	\$15	\$25	\$50	\$75	\$50
ZONING	\$5	\$150	\$300	\$100	\$125	\$200	\$150
<b>TOTAL</b>	<b>\$100</b>	<b>\$150</b>	<b>\$550</b>	<b>\$315</b>	<b>\$445</b>	<b>\$655</b>	<b>\$355</b>

**INSIDE CITY LIMITS**

DEPARTMENT	SURVEY & RETRACEMENT REVIEW & 2ND RESUBMITTALS	SUBDIV VARIANCE	PRELIM/FINAL MINOR* SUBDIV (W/ OR W/O ROAD)	MAJOR** SUBDIV (W/O ROAD)	MAJOR** SUBDIV (W/ ROAD)	FINAL MAJOR** SUBDIV (W/ OR W/O ROAD)	2ND RESUBMITTAL ALL SUBDIV PLATS
ASSESSOR	\$15	\$0	\$25	\$15	\$20	\$30	\$15
AUDITOR	\$40	\$0	\$150	\$75	\$100	\$150	\$100
ENGINEER	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GIS	\$20	\$0	\$15	\$25	\$50	\$75	\$50
ZONING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$75</b>	<b>\$0</b>	<b>\$190</b>	<b>\$115</b>	<b>\$170</b>	<b>\$255</b>	<b>\$165</b>

\*MINOR SUBDIVISION = 1-3 LOTS

\*\*MAJOR SUBDIVISION = 4 OR MORE LOTS

Motion by Thompson, second by Salasek, to adopt Resolution #2018-0013, Fee Schedule for Plats of Survey, Retracement Plats and Subdivision Plats. This Resolution #2018-0013 repeals and replaces previously adopted Resolution #2008-0013 and shall become effective April 1, 2018.

Roll call vote:	Thompson-Aye	Salasek-Aye	Patten-Aye
	Vice Chairman	Member	Chairman

/s/ Bill Patten  
 Bill Patten  
 Board of Supervisors, Chairman

Attest: /s/ Nan Benson  
 Nan Benson  
 Marshall County  
 Auditor and Recorder