

OFFICE OF THE SHERIFF MARSHALL COUNTY

TED G. KAMATCHUS, SHERIFF

BURT D. TECKLENBURG, Chief Deputy * STEVEN W. HOFFMAN, Chief Jailer
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Dear Applicant,

Thank you for your interest in the jailer profession with the Marshall County Sheriff's Office. Enclosed are materials for your review and completion.

To be eligible to take the physical fitness and written examination, your completed application must be submitted by the published deadline. Your application must be filled out completely and include:

- **A copy of your birth certificate**
- **Military form DD-214 (if applicable)**
- **Certified school transcripts (if they cannot be obtained by the deadline, you must advise in writing that they will be forwarded).**

You will be advised of the testing date, which is to be determined, after receipt of your completed application.

The minimum standards for Marshall County Jailer applicants are as follows:

- a. Is 18 years of age or older.
- b. Is able to read and write in English.
- c. Is of good moral character as determined by a thorough background investigation including a fingerprint search conducted of local, state and national fingerprint files.
- d. Is not by reason of conscience or belief opposed to the use of force, when appropriate or necessary to fulfill the person's duties.
- e. Has the ability to perform the essential elements of the position as defined in department job specifications (including keyboard/computer skills and the ability to write reports).
- f. Is an appropriate candidate for employment as demonstrated by qualified psychological screening.
- g. Is in good physical condition and free of contagious diseases as certified by a physician.
- h. Has successfully completed, or is willing to complete, the State required jailer training within the first year of employment.
- i. Has a valid Iowa driver's license, or the ability to obtain one by time of employment (there are additional specific requirements related to a person's driving record).
- j. Is or will be a resident of Marshall County or an adjoining county.
- k. Is not addicted to alcohol or drugs.
- l. Must be willing to submit to a polygraph examination, which will cover all areas of the minimum qualifications.

Sincerely,



Steve Hoffman, Chief
Marshall County Jail