

Office of Auditor and Recorder to be filled by appointment

Time-line of events in the appointment process

January 13, 2015. -- The Board of Supervisors will publish the official notice of its intent to fill the vacancy in the office of Marshall County Auditor and Recorder by appointment. Within 14 days after publication the electors of Marshall County have the right to file a petition in the office of the Marshall County Supervisors requiring the vacancy be filled by special election. A petition for special election must comply with Iowa Code Section 331.306. The signature requirement for citizens to petition for a special is 10% of the votes cast for the office of Governor/Lt. Governor at the 11-04-2014 General. 10% = 1,373.

January 26, 2015 @ 4:30 p.m., is the deadline for persons interested in being considered for appointment to submit letters and resumes to the Marshall County Auditor/Recorder, 1 E. Main St., Marshalltown, IA. 50158. Persons wishing to be considered as candidates to be appointed by the Board of Supervisors to the office of Auditor and Recorder should submit a resume and letter of interest detailing their qualifications. Any interested person must have lived in Marshall County not less than 60 days prior to appointment. All interested persons meeting the minimum qualification are invited to seek appointment.

February 10, 2015. -- During a regular session of the Marshall County Board of Supervisors, at 9:00 a.m. meeting room #2, 1 E. Main St., Marshalltown, the Supervisors will make an appointment.

Duties of the County Auditor and Recorder

Below are listed several links to the State Code of Iowa regarding the duties specified in the Code for the County Auditor. These links are hosted by the State of Iowa.

Office of County Auditor

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.501>

General Duties

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.502>

General Powers

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.503>

Duties as Clerk to the Board

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.504>

Duties Relating to Elections

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.505>

Issuance of Warrants

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=iowaCode&ga=83&input=331.506>

Collections of Money and Fees

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.507>

Books and Records

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.508>

Reports by the Auditor

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.510>

Duties Relating to Platting

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.511>

Duties Related to Taxation

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.512>

Office of County Recorder

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.601>

General Duties

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.602>

General Powers

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.603>

General Recording and Filing Fees

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.604>

Other Fees

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.605>

General filing Requirements

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.606>

Books and Records

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.607>

Military Personnel Records

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.608>

Federal Liens

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.609>

Vital Statistics

<http://coolice.legis.state.ia.us/Cool-ICE/default.asp?category=billinfo&service=lowaCode&ga=83&input=331.611>