

Marshall County Office Closure Information

Drop Box for all County Offices located at
Annex – 101 E. Main St – West Side

ELECTIONS

Candidates Filing Papers will need to make an appointment by calling **641-754-6302**

Candidates will be coming to the **ANNEX** to file your papers at **101 E. MAIN ST. (building next to Zeno's)**

Non-partisan candidate filing deadline: Friday, March 20th 5:00pm

Partisan candidate filing deadline: Wednesday, March 25th 5:00pm

PASSPORT APPLICATIONS

The Auditor/Recorder's Office will be UNABLE TO ACCEPT PASSPORT APPLICATIONS UNTIL FURTHER NOTICE. If you have an **EMERGENCY PASSPORT SITUATION, PLEASE CALL (641) 754-6323**.

DNR

If you have boats, ATV's, Off Road Motorcycles, etc. to renew, please call our office at **641-754-6323**. We will be happy to get you the cost and you can mail a check to our office. We will also take your credit card information and process over the phone.

RECORDINGS

If you have documents to record, please use the E-submission through Iowa Land Records. To apply, visit the online application at <https://iowalandrecords.org/e-submission-service-app/>. If you have questions or need support, please visit support@clris.com or call 515-447-4157. Other options are to drop off your documents using our Marshall County Office drop box located at the Annex Building (west side of building), 101 E Main St. or mail to our office at 1 East Main St. Call **641-754-6323** with questions.

VITALS

Ordering Options:

- Drop off your paperwork using our drop box located at the Annex Building (west side of building), 101 E Main St. Applications can be found on our website at www.co.marshall.ia.us or pick one up at the Great Western Bank inside the north door by the elevator. Your application must be notarized. If you need a notary, please call 641-754-6323 and have your ID ready. Payment of \$15 each certificate must be included with the application.
- Or mail your request to Marshall County Recorder, 1 E Main St., Marshalltown, IA 50158
- Order from the State Vital Records office via mail, Bureau of Health Statistics, 321 E. 12TH St., Des Moines IA 50319
- Order on-line from the state's **authorized** third party vendor www.VITALCHEK.com or call **866-809-0290**

Marriage Applications may be picked up at the Great Western Bank inside the north door by the elevator. Drop off your marriage application and address form using our drop box located at the Annex Building (west side of building), 101 E Main St. Payment of \$35 must be included with the application. Your application must be notarized. If you need a notary, please call 641-754-6323 and have your ID ready.

ALL ORDERS WILL BE MAILED TO YOU- QUESTIONS? CALL 641-754-6323

SHERIFF'S OFFICE – Public counter remains open at this time; Phone 641-754-6380

ASSESSOR'S OFFICE – Public Email: assessor@marshallcountya.gov

There is information & forms available on our Marshall County website <http://www.co.marshall.ia.us/departments/assessor>. Also there is a state website that the public can use to get forms needed for credits to either mail or email to the Assessor's office. <https://tax.iowa.gov/tax-credits-and-exemptions>

As always the Assessor office is available at **641-754-6305** for questions or concerns. We can mail forms if needed also.

ENGINEER'S OFFICE - Phone: 641-754-6343

The Dust Control flags and forms will be in the entry.

TREASURER'S OFFICE

With those who have motor vehicle renewals due this month and the 2nd half tax collections due March 31st, best practices to protect yourself and others is to pay by the following options:

Pay online at www.iowatreasurers.org. Paying by Echeck costs a service fee of \$0.25 (less than a stamp) and credit cards costs a service fee of 2.25%.

- For property taxes, the customer needs their receipt number to pay online, which can be found on your tax statement. If you cannot locate your tax statement you can find it online at www.marshallcountyproperty.com. After you type in and locate your parcel, select "Tax Statement" on the right side of the website.
- For vehicle renewals the customer needs their PIN number which can be found on your renewal statement.

Pay by Mail with envelopes addressed to Marshall County Treasurer, 1 E Main St, Marshalltown, IA 50158

If you have questions about your property taxes or motor vehicle titling and registrations please email us at: TreasurersOffice@marshallcountya.gov or call us at **641-844-2730**. With an anticipated high call volume, please leave a voicemail as our voicemail is reviewed several times a day.

MARSHALL COUNTY CONSERVATION BOARD

We closed the Grimes Farm and Conservation Center until further notice. All other outdoor recreation areas in Marshall County remain open for public use. For questions please call: **641-752-5490**

CENTRAL IOWA COMMUNITY SERVICES (CICS) & MARSHALL COUNTY GENERAL ASSISTANCE

Please contact Jill Eaton @ jill.eaton@cicsmhds.org; Phone: 641-754-6390; Fax: 641-754-6391 or go to the website: cicsmhds.org

The public is reminded of the 24 hour mental health **CRISIS LINE: 844-258-8858**

MARSHALL COUNTY PUBLIC HEALTH

Contact Pat Thompson

By Email: pthompson@marshallcountya.gov or call 641-844-2799

BOARD OF SUPERVISORS - Contact by Email: bos@marshallcountya.gov; Phone: 641-754-6330

PLANNING & ZONING - Phone: 641-691-6919

VETERAN'S AFFAIRS - Phone: 641-754-6390